

VCKC Special Executive Meeting March 17, 2020

Present: Joe Boyd, Arthur Caldicott, Kim Capson, Peter Elson, Tony Hopkin, Ellie James, Brit Kohn, Susan Logan, Mary Marks, Tim Marks, Louise de Montigny, Ryan Ovens, Jana Savage Cain, Mark Sondheim, Dan Walker

Regrets: Debi LaHaise, Mike Wheatley

Numerous emails have been sent to executive members over the past few days that outline the need for VCKC to take action as part of the overhaul community response to reduce the spread of Covid19 virus.

VCKC Executive meet this evening (via conference call) to discuss VCKC strategies as part of the actions to contain the spread of Covid19. The following motion was passed.

"All VCKC sanctioned events and activities will be suspended until Government and Health Authorities relax their recommendations regarding the present Covid19 pandemic strategies. Building, compound and club equipment will no longer be available until further notice." Capson/James ~ carried

Recognizing that some members have boats and equipment stored at the Clubhouse the Executive agreed to accommodate removal of such items. Members will have an opportunity to remove their boats and equipment from the club during the closure period by contacting Dan at [storage@vckc.ca](mailto:storage@vckc.ca). Once removed the boats and equipment cannot be returned until the closure is lifted. Arrangement to remove personnel boats and equipment will be accommodated at a mutually agreeable time.

A guiding principle in the decision making was the need to minimize the risk of exposure to prevent the spread of Covid 19 and potential deaths. VCKC has a large number of members within the age range that is identified as high risk for serious illness, thus taking these measures that may seem extreme are warranted.

#### Action to follow

- Susan and Tim will draft a message to be sent to members immediately
- Brit will change all locks combination tomorrow. The new combination will be given to the four officers ( Tim, Tony, Mark, Susan) and Dan.
- Kim will post a notice on the building and compound regarding the closure
- Arthur will post notice on website
- Joe or Tim will move the big canoe into the compound
- Tim will notify Sannich of our closure
- Peter will notify CORA of the cancellation of WUTG and Club closure
- Ellie or Louise will ensure canoes returned from Duncan

A related issue of refunds for courses/membership was discussed. It was agreed that individuals would be offered a credit that could be applied to a course once the suspension of activities and closure was lifted. If an individual is not agreeable to a credit the program director can discuss the individuals request with the treasure and one officer to determine if a refund is to be provided.